



MEETING MINUTES
November 28, 2012
7:30 PM
Approved

In Attendance: L. Schack, Chairman, A. Tabasso, Vice-Chairman, Hal Harper, Member, Bob Watts, Member, Matt Brown, Authority Administrator, Paul Ruffini, ARRO.

Call to Order

L. Schack called the meeting to order at 7:34 PM.

Approval of Minutes

H. Harper moved to approve the minutes of the October 17, 2012 meeting as submitted, A. Tabasso seconded. It was so moved.

Approval of Payments

B. Watts moved to approve the November payments, seconded by A. Tabasso. Following a few brief comments and questions, it was so moved. The Balance Sheet and Revenue and Expenses Reports were reviewed. A. Tabasso moved, seconded by B. Watts to accept the Balance Sheet and Revenue and Expense Report in good faith as prepared by the Township Treasurer. It was so moved.

Open Session

Vince McVeigh and John Shaw from the Marsh Harbour Homeowners Association (HOA) were in attendance. They wanted to review with the Authority Board roadway improvements planned for 2013 in the vicinity of the WWTF. They also discussed the driveway entrance to the plant and their concerns over the large trucks that enter and leave. They were wanted to open dialog with the Authority to see if the Authority might share in the expenses at the WWTF driveway entrance and would time and coordinate the work on the lagoon (which would entail large truck movement) with their proposed work. Following discussion on this matter, the Board directed M. Brown to meet with the HOA, assess the driveway entrance situation and return a proposal to the Authority.

Authority Administration Reports

M. Brown stated that all treatment facilities were operating well and within their permit requirements. He noted that due to the limited activity for the month he would forego presentation of the reports in detail and answer any questions the Board might have from their review. There were a few brief comments and questions. M. Brown did review the status of the Township service lateral and the operation during the Hurricane Sandy emergency.

A. Tabasso moved to accept the reports from Clean Water, Inc., ARRO Consulting, Inc. and the Authority Administrator, as submitted; seconded by H. Harper. It was so moved.

Presentation of Draft 2013 Operating and Capital Budgets

M. Brown presented the draft operating and capital budgets for 2013. After several questions by Board members, he requested the Board consider adopting the budgets at the December meeting. He also noted that if the Board had any additional questions relative to either budget to contact him directly.

Executive Session

The Authority Board then adjourned to an Executive Session at 8:10 pm to discuss matters relative to the current Toll litigation. The Board reconvened at 8:13 pm.

The next meeting date was noted to be December 19, 2012 at 7:30 PM.

Adjournment

There being no further business to be brought before the Authority, L. Schack moved, seconded by A. Tabasso to adjourn the meeting at 8:22 pm.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator